

The James Braid Golfing Society

Privacy Notice

(in relation to the General Data Protection Regulations, EU, 25/05/2018)

Overview

Data Protection laws in the European Union have been updated and enhanced. The new General Data Protection Regulations (GDPR) supercede previous laws and come into effect throughout the European Union on 25 May 2018.

This new Privacy Notice has been drafted to outline how the new Regulations affect the James Braid Golfing Society.

The James Braid Golfing Society (JBGS)

The JBGS was formed in 1996 as a group of golfers sharing an interest in golfing enjoyment and fellowship, whilst honouring the memory and dignity of James Braid, a superb golfer and golf course architect. It draws its membership from the UK and abroad (mostly North America).

The Society is organised through an Administrative Secretary, a Treasurer and a Captain. The activities of these officers are overseen by a small committee which includes two Vice-Presidents and an Honorary Secretary.

The sole purpose of the JBGS is to engage in golfing and related social activities on a not-for-profit basis. Members contribute annual subscriptions to retain membership and make payments when they book to attend society events.

Data Collection

The JBGS collects from its members, and holds on its website, the following personal information:

1. First name and surname
2. Postal address
3. Telephone number(s)
4. Email address
5. Golf clubs of which he/she is a member
6. Golf handicap.

The information above is collected to keep members informed of the Society's activities and to allow them to participate in the events/activities.

The JBGS also maintains historical records, such as participation at events and winners of prizes.

The officer responsible for maintaining the personal data and records is the Administrative Secretary.

All members are issued with a Password to enable them to access the members' section of the website. Members are then able to view on the website their own personal data and some elements of the personal data of other members (in categories 1 and 3 above).

The total personal data on the JBGS website can be accessed only by designated officers who have 'administration access', namely the Administrative Secretary, the Honorary Secretary, the Treasurer and the website administrator.

The JBGS also holds minimum financial information to allow collection of payments for annual subscriptions, merchandise sales and event fees. Bank data is dealt with by the Administrative Secretary and the Treasurer.

Data Processing

The information collected from members is used solely to communicate about JBGS events and related golfing/social matters.

The data is also held on excel spreadsheets which can only be accessed by the designated officers.

No personal data, either individually or collectively, is released to third parties such as outside marketing organisations. Dealings with outside bodies, like golf clubs where an event is to be held, are restricted to summary numbers. There are links to other golf-related websites, but the JBGS has no knowledge of the GDPR compliance of these organisations and members should be aware of this.

Email addresses are used regularly to communicate with members about their participation in society activities, to send out news bulletins and occasional short articles.

Currently, members offer their personal data which is collected to enable the society to function expeditiously. Activities could not be organised reasonably without the administrative officers having access to the information supplied.

Under the new regulations, a legitimate interests assessment has been conducted for the purposes of the GDPR. The JBGS is satisfied that the processing of data described above is necessary for the efficient running of the society, and that it is not using members' data in ways other than they would reasonably expect, nor in ways which they would find intrusive or harmful.

Personal data held about individuals whose membership lapse for any reason will be deleted within a short period after the membership lapses.

Members will be requested to confirm their opt-in and to update their data on the website on an annual basis when subscriptions are collected.

Further Information

Should any member of the James Braid GS have queries or wish to comment on this Notice, he/she should contact the Administrative Secretary.

May 2018